Graduate Nurse / Midwifery Program (GNMP MATCH)
Computer Match 2016

16 APRIL 2016 | ACN NURSING & HEALTH EXPO

Postgraduate Medical Council of Victoria
What is GNMP Match?

To allocate nursing and midwifery graduates to a nursing / midwifery graduate program in a hospital / health service in Victoria.

1. Candidates submit preferences & applications
2. Hospitals interviews & rank candidates
3. Algorithm matches candidates’ & hospitals’ preferences
## Schedule of Dates 2016

<table>
<thead>
<tr>
<th>Date</th>
<th>Process</th>
</tr>
</thead>
<tbody>
<tr>
<td>30 May</td>
<td>Registration &amp; Submitting Candidate’s Priority List (CPL) begins</td>
</tr>
<tr>
<td>22 July</td>
<td>Last day for: Registration, CPL Submission &amp; applications to hospitals &amp; health services</td>
</tr>
<tr>
<td>1 Aug – 15 Sept</td>
<td>Health Services Selection Process / Interviews</td>
</tr>
<tr>
<td>15 Sept</td>
<td>Last day to withdraw from Match / Change CPL</td>
</tr>
<tr>
<td>16-23 Sept</td>
<td>Hospital’s Nomination Form Submission</td>
</tr>
<tr>
<td>26 Sept – 10 Oct</td>
<td>Computer Matching Process</td>
</tr>
<tr>
<td>11 October</td>
<td>Match Results available via login</td>
</tr>
<tr>
<td>11 – 18 October</td>
<td>Unmatched Process for unmatched candidates</td>
</tr>
</tbody>
</table>
Eligibility Criteria for Match 2016

Graduates from
- Universities in Victoria
- Interstate Universities (including Victorian residents completing course via distance education)
- New Zealand Universities

Essential Criteria
- Eligible for registration as a RN and/or RM with the Nursing & Midwifery Board of Australia
- Aust / NZ Citizens or Aust Permanent Residents
- Have not previously participated in a Graduate Nurse/Midwifery Program at a hospital/health service
- Completing nursing and/or midwifery degree between January 2016 to June 2017
**COMPUTER MATCH REGISTRATION**
30 MAY TO 22 JULY

- **Register**;
  Submit 4 preferences on website

- **Submit application documents** to health services

- **Health services selection process**

- **Candidates confirm preferences / Health services submit ranking of candidates**

- **Go online to Computer Matching Website from 30 May**
- **Create a username & password**
- **Enter personal & course details**
- **Select 4 graduate programs in your preference order**
Computer Matching Online

Welcome to the Postgraduate Medical Council of Victoria (PMCV) Online Computer Matching Service

The Computer Matching Service is administered by the Postgraduate Medical Council of Victoria on behalf of the Department of Health and Human Services in Victoria.

**About Computer Matching**
- Matching Process
- Code of Conduct
- Regulations
- Privacy Statement

**GNMP Match information**
- Business Rules
- Important Dates
- Graduate Handbook (DHHS)
- Candidate's Guide
- Hospital Directory
- Information for Distance Education students
Correct Email Address

Registration 30 May – 22 July
Manage my Application

Welcome Ann Graudate (Candidate ID: 45661)
[Need Help?]

This Match is open.

• Your access to the Computer Matching website has been granted.

Next Steps:
The following steps must be completed by the due dates to be a successful participant in this Computer Match.

• Apply directly to the Hospitals/Consortia of your choice. NOTE: Not a process via PMCV
• Submit your Hospital/Consortia Preferences to PMCV online - Candidate's Priority List (CPL). Click the link “Enter your CPL” in the “Actions” column of the table below.

You are NOT yet currently approved for inclusion in this computer match.

<table>
<thead>
<tr>
<th>Candidate ID: 45661</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name: Graduate Nurse/Midwifery Program (GNMP) Computer Match 2016/2017</td>
</tr>
<tr>
<td>Last modified: 04-Apr-2016 10:27:17 AM by Aileen Faulon</td>
</tr>
<tr>
<td>CPL Status [Help]: Access Approved</td>
</tr>
</tbody>
</table>

Important Dates
Closing Date for submission of Candidate Priority List to PMCV: 2016-10-01
Closing Date for separate individual applications to Hospitals/Consortia: 2016-10-01

Step 1
• Access Approved - successfully registered for username
• Not included in the Matching process

Step 2
• CPL Pending - Submitted your preferences
• Supporting Documents from DE candidates
• Not included in the Matching process

Step 3
• CPL Approved - Registration approved by PMCV
• Included in the Matching process
The Candidate’s Priority List (CPL) = Your health service preference list. Must submit online

- Only select health services you wish to complete your GNP/GMP
- List your preferences in order – Confidential & Print a copy

Next Steps:

The following steps must be completed by the due dates to be a success

This Match is open.
- Your access to the Computer Matching website has been granted.
Candidate’s Priority List (CPL)

<table>
<thead>
<tr>
<th>Preference</th>
<th>Select Hospital/Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Kyabram &amp; District Health Services; GNMP - Nursing</td>
</tr>
<tr>
<td>2</td>
<td>Mildura Base Hospital - Mental Health; GNMP - Nursing</td>
</tr>
<tr>
<td>3</td>
<td>Royal Women’s Hospital; GNMP - Nursing</td>
</tr>
<tr>
<td>4</td>
<td>Monash Health - Midwifery; GNMP - Midwifery</td>
</tr>
</tbody>
</table>

- Select hospital/health service from list
- 3 streams of preferences – Nursing, Midwifery, Combined Nursing/Midwifery
Candidates:

- Consent to collection & exchange of information
- Accept matched position
- Cannot decline an offer and seek another position in Match
- Participating health services cannot accept applicants matched elsewhere

Submitting CPL & Signing Declaration

<table>
<thead>
<tr>
<th>Declaration</th>
<th>I have read and understood the Regulations and Code of Conduct of the Matching Service and agree with these.</th>
</tr>
</thead>
<tbody>
<tr>
<td>No/Yes</td>
<td>Do you give consent for your match results to be released to your University of graduation?</td>
</tr>
</tbody>
</table>

Declared by: PMCV

Date:
Step 1
• **Access Approved** - successfully registered for username
• Not included in the Matching process

Step 2
• **CPL Pending** - Submitted your preferences for 1st time
• Not included in the Matching process
• DE candidates - supporting documents
• PMCV reviews account

Step 3
• **CPL Approved** - Registration approved by PMCV
• **Included in the Matching process**

<table>
<thead>
<tr>
<th>Last modified</th>
<th>CPL Status [Help!]</th>
</tr>
</thead>
<tbody>
<tr>
<td>08-Apr-2016 04:50:33 PM by PMCV ADMIN USER</td>
<td>CPL Approved</td>
</tr>
</tbody>
</table>
Changing your CPL

30 May - 22 July

• (Login) then add, reorder or delete CPL as many times as you like. Can change your mind and add new hospitals

<table>
<thead>
<tr>
<th>Preference</th>
<th>Hospital/Position</th>
<th>[Help!]</th>
<th>Have Up/Down</th>
<th>Delete/Reset</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Albury Wodonga Health; GNMP - Nursing</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Rural Northwest Health; GNMP - Nursing</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Latrobe Regional Hospital; GNMP - Nursing</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Wimmera Health Care Group (Wimmera Base Hospital); GNMP - Nursing</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

23 July - 15 September

• Reorder or delete your existing preference. CANNOT add new hospitals to CPL

• Withdraw from GNMP Match
HOSPITAL APPLICATION PROCESS
30 MAY TO 22 JULY

- Read the Hospital Directory
- Apply directly to health services. Each has different application process / selection process
- Attend information sessions / Interviews
- Talk to current graduates completing graduate programs
Hospital Application Process

- Hospital Application Form/Letter (one form for multiple programs)
- Cover Letter, CV, Passport photo
- Academic results
- Clinical Reports/Referees
- Police Check & Working with Children Check
- Certified copies
- Mail applications to hospitals or submit online

Do your research –
- Find out more about the graduate programs
- Apply to different health services
- List all four preferences if possible
Health Service Selection Process
1 August – 15 September

Registered Hospital Admin Users (DON, grad nurse/midwifery coordinators, clinical educators)

- Review your application
- Access list of candidates from Matching website (not your CPL – confidential)
- Conduct selection process / interviews
Hospital Nomination from Health Services
16 – 23 September

Register;
Submit 4 preferences on website

Submit application documents to health services

Health services selection process

Candidates confirm preferences / Health services submit ranking of candidates

Confirm number of positions available for matching.

Ranking of candidates:

• Selection criteria – may include academic performance, CV, cover letter, clinical references, interviews, etc.
• Determined by individual health services
• Rankings are confidential
Computer Matching Process
26 September - 10 October

Step 1:
All available positions
VIC and VIC DE candidates

Using candidates preferences and hospitals preferences to
determine the outcome of the Match

Step 2:
All remaining positions not allocated during Step 1
Interstate, NZ and unmatched Step 1 candidates
Match Results Available Tuesday 11 October

- Results available to candidates and hospitals online (via login)

- Accessing Match Results
  - Login - CLICK link to “Match Results”

Contact PMCV before 11 Oct for your username
MATCHED:
• Hospital/Health Service will contact you regarding an employment contract etc.
• RECEIVE **ONE OFFER** ONLY VIA MATCHING SERVICE
• **NO SECOND ROUND OFFER**
Unmatched Candidates
11 – 18 October

Candidates’ CPL

Hospitals’ HNF

Computer Matching Process

Unmatched:
• Email notification with a list of hospitals/health services with unmatched positions
• Hospitals with unmatched positions receive a list of unmatched candidates with contact information
• **Filling unmatched places - by direct negotiation** between candidates and Hospitals/Health Service (hospital directory for contact details)
If students are not eligible to participate in the Match:

- Can apply to private hospitals now
- Apply for unmatched positions after the Match
- A list of available positions published on Matching Website on Wednesday 19 October 2016 (no registration required)
Contact Details

PMCV (Postgraduate Medical Council of Victoria) – GNMP Match

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Phone: 03- 9670 1066