What is GradConnect?

GradConnect is the centralised online recruiting process for graduate nurses and midwives wishing to apply for a position in WA Health and participating private hospitals within Western Australia.
Am I eligible to apply?

• Priority will be given to applicants who are Australian citizens or who have permanent residency status at the time of application.

• Applicants must be eligible for registration with the Nursing and Midwifery Board of Australia prior to the commencement of the program they are applying for.
Who can apply?

- Applications are for registered and enrolled nurses and midwife graduating and wanting positions commencing in participating hospitals. **Some hospitals will recruit twice a year – check web!**
Why should I apply via GradConnect?

• GradConnect enables graduates to apply for more than one hospital and health service using just one application, including participating private hospitals.

• This easy and streamlined process provides a wider choice of employment opportunities.

• Do not limit yourself by only applying via GradConnect
Licensed private healthcare facilities


- All private hospitals in WA listed
- Class A (general anaesthesia)
- Class B (sedation)
- Class C (renal)
- Class D (psychiatric day hospitals)
Go to www.nursing.health.wa.gov.au

- Click on Graduate Nursing and Midwifery link
Nursing and midwifery

Nurses and midwives play a pivotal role in the health of Western Australians, both in metropolitan and country locations.

There are many diverse and interesting choices available at all stages of your career.

- Become a nurse or midwife
- Graduate nursing and midwifery
- Nursing and midwifery – further education
- Return to nursing and midwifery
- Places nurses and midwives work in WA Health
- Where can I get some advice on nursing and midwifery?
### Job Search

<table>
<thead>
<tr>
<th>Posting Date</th>
<th>Closing Date</th>
<th>Job Title</th>
<th>Branch Agency</th>
<th>Classification</th>
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<tr>
<td>2016-03-02</td>
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<td>Health, Department of Enrolled Nurse</td>
<td>Health, Department of Enrolled Nurse level 1</td>
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</tbody>
</table>

Select options from the various search boxes below to refine your job search. Use the CTRL key (for Mac users, use 1) drop down lists.

To view all vacancies, make no selections in any search box and click 'Search'.

Use the Keywords search function at the bottom of the page to search for vacancies with specific terms, or enter the full vacancy.

**Occupation**
- Accounting/Economics/Finance
- Administration/Support Service
- Agriculture/Horticulture/Forestry
- Apprenticeship/Traineeship

**Salary Range**
- Less than $20,000
- $20,000 to $25,000
- $30,000 to $35,000
- $40,000 to $45,000

**Location Region**
- Perth Metropolitan
- Gascoyne Region
- Geraldton Region
- Great Southern Region

**Agency**
- Aboriginal Affairs, Department of
- Agent General
- Agriculture Protection Board
- Agriculture and Food, Department of

**Work Type**
- Fixed Term - Full Time
- Fixed Term - Part Time
- Permanent - Full Time
- Permanent - Part Time

**Level**
- Specified (Specific Level)
- Level 1
- Level 2
- Level 3
- Level 4

**Keyword search**
- gradconnect

Advertised in the
- Any
GradConnect mid 2015 Registered Nurse

Salary: ANF Level 1
Location: various
Work Type: Fixed Term - Part Time, Fixed Term - Full Time
Application For GradConnect mid 2015 Registered Nurse mid 2015 RN GC, Department of Health

Some tips to help you apply for this job:

1. Read the advertisement and any attachments carefully to make sure you understand exactly what information you need to include in your application.
2. If you're unsure of anything, get in touch with the contact person named in the advertisement.
3. Agencies prefer to receive applications online. Please do not email, fax or post your application when you apply online.
4. A password will be emailed to you during the application process. You can use this password to log into the job board and continue the application if you don't complete it in one sitting. All information is saved.
5. Please do not leave applications to the last minute. The job board may experience slowdowns during peak times. Be aware that you will not be able to successfully submit your application after the advert's nominated closing time, even if you are part way through the process of applying.

Notice: By continuing with this application, you:

- acknowledge and accept the Terms and Conditions, Disclaimers and Privacy Policy Statements that apply to this website; and
- agree that we may from time to time contact you by email to ask you to participate in [on-line] surveys to help us improve our services. You are not obliged to participate. If you do not wish to be contacted simply unsubscribe. If you do not log into this site within any given 90 day period, you will automatically unsubscribe. You may re-subscribe at any time.

Please enter your email address: 

Please confirm your email address: 

What will I be asked?

- General questions about you and your application
  - Have you previously participated in a graduate program
  - Are you eligible for registration with the NMBA
  - Referees – professional (make sure you have permission)
  - English language test new standards 1 July 2015
  - Do you have permanent residency
  - What university did/will you complete your qualification at?

- Health related qualifications, i.e. have you worked as an RN, EN or AIN, PCA before etc.?

- Application questions (based on selection criteria from Level 1 JDF)
  - Give examples of what you have done in the past to support your claim,
  - focus on what you achieved
  - How would you improve next time
  - Focus on key words in question, cover each point
Work Related Requirements

Essential Selection Criteria
1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Demonstrated clinical knowledge and experience in the delivery of evidence based nursing care within the practice setting/specialty.
3. Demonstrated effective interpersonal, negotiation and conflict resolution skills.
4. Demonstrated effective written and verbal communication skills.
5. Knowledge and experience in the Quality Improvement Cycle and patient safety initiatives.

Desirable Selection Criteria
1. Knowledge of current clinical governance systems.
2. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

SELECTION CRITERIA

ESSENTIAL MINIMUM REQUIREMENTS
1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Recent relevant nursing experience.
3. Demonstrated nursing knowledge and skills relevant to program/practice area.
4. Demonstrated effective communication and interpersonal skills.
5. Demonstrated ability to work within a team.
6. Current knowledge of legislative obligations of but not limited too, Equal Opportunity, Disability Services and Occupational Safety & Health, and how these impact on employment and service delivery.
Answering Application questions

You are required to address each of the application questions using clinical examples.

Two common approaches used when answering application questions include **STAR & SAO:**

- **Situation** – what was happening and what issue needs resolving
- **Task** – what were you required to do, keep the focus on the task you did personally
- **Action** – what action was actually taken, were there any unexpected challenges?
- **Result** – what happened as a result of your actions? Was the situation resolved or improved? Were the outcomes met? Would you do anything different next time?
Answering application questions

• **Situation** - where and when did you do it?

• **Action** – What did you do and how did you do it?

• **Outcome** — What was the result of your actions? What would you do differently next time?
Steps in answering application questions

- Read and reread the application questions
- Print and save the application pack so you can refer to later
- Highlight key words and think about what the employer is looking for
- List examples that meet the application questions – describe relevant skills, experience, incidents, training, personal qualities and expertise.
- Review your examples for each application question, have additional examples for interview
- Be aware of the mission and values of the organisation you are applying to
- Check word limit, spelling and grammar
On a medical ward placement, one of my patients had recently had insertion of a Percutaneous Endoscopic Gastrostomy (PEG), she was extremely anxious about it. When I entered her room I introduced myself and asked if I could take her observations, she was happy for me to do so. On doing so I noted her blood pressure (BP) was low at 97/71 which was lower than previous observations. To double check I took a manual BP, which gave a similar reading. Looking over the past few days’ observations I could see her BP was slowly dropping. In reviewing her observation charts I noticed her fluid intake was also gradually decreasing.

As her BP did not fall within the hospital’s MET call criteria, I notified my nurse preceptor of the patient’s low blood pressure as well as her lack of fluid intake/potential dehydration as a possible reason for her low blood pressure. My preceptor and I went back to the patient who was asked to keep her fluids up. I then told the patient I would be back in an hour to take her BP.

I returned an hour later to find her blood pressure had risen within its normal range and the patient had been drinking. I documented in the patient’s notes the improvement in her BP following the increased fluids, at handover I reported the incident and request the next shift continue to encourage fluids and maintain a FBC. (241)
Program preferences

• Don’t waste a preference
• make sure sites offer start dates to coincide with your graduation
• Think broader then tertiary sites.
# Preference questions for GradConnect

step 3 of 5

<table>
<thead>
<tr>
<th>1. Preferences</th>
<th></th>
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<tbody>
<tr>
<td>What is your hospital/health service of first (1) preference?</td>
<td>State-Wide Mental Health Program (347571)</td>
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<td>What is your hospital/health service of second (2) preference?</td>
<td>Hollywood Private Hospital RN Mental Health (343100)</td>
</tr>
<tr>
<td>What is your hospital/health service of third (3) preference?</td>
<td>Bentley Hospital RN (343308)</td>
</tr>
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</table>
Application For GradConnect

Step 4 of 5

By submitting this application I am declaring all statements in the application to be true and correct, to the best of my knowledge. I acknowledge that the information I am providing will be relied on in assessing my application and that, if I am appointed to a position, any information found to be false or misleading may make me liable for disciplinary action including possible dismissal.

Applicants who subsequently become aware that information they have provided is false or misleading should immediately advise the Department of Health.

By clicking accept, you acknowledge that you have applied for this position only once.

Department of Health

I have read, understood and accept this condition

Please note:

1) No attachment has been included in this application.

2) You are able to amend your application prior to the vacancy closing through your job seeker profile; these amendments will replace the address.

Back  Submit Application
Managing your application

- You need to register an email. Previous users can use previous account.
- For new registrations - If you do not receive your password within 1 hour contact ramshelpdesk@bigredsky.com
- If you forget your password the system can re-issue a new one.
To edit submitted applications

If you have submitted your application, you can still edit it up until the closing date:

• Click on the ‘Applications’ button
• Change status from “applied” to “withdrawn” and hit save.
• Make your changes and then “resubmit”.
APPLICATION STATUS

If you need to alter your application, please note the following;

- **APPLIED** - You have submitted an application to this advertised vacancy.
- **RESUBMIT** - Can only be used when a vacancy is **still currently advertised**. This temporarily withdraws your application before the advertisement closes.
- **WITHDRAWN** - This will withdraw your application from the advertised vacancy. You will be unable to reapply. Your application is still closed.

### Status Table

<table>
<thead>
<tr>
<th>Date</th>
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</table>
How do I know I have been offered a position?

Job offers are only made on specified dates. See [www.gnc.health.wa.gov.au](http://www.gnc.health.wa.gov.au) for these dates.

On these dates:

- Click on the ‘Applications’ button
- If you see “Offer Made”:
  - Drop down the status list and select
  - ‘Offer Accepted’ or ‘Offer Declined’.
  - You must Accept or Reject all offers by the deadline.

- If you status remains as “applied” your application will be sent to the next hospital on your preference list with positions.
GradConnect 2016
applications open 14 – 28 July
Ramsay Healthcare

- Attadale Private Hospital
- Glengarry Private Hospital
- Hollywood Private Hospital
- Joondalup Health Campus
- Peel Health Campus
WA Health – Metropolitan General RN Programs

- Armadale Health Service
- Bentley Hospital
- Fiona Stanley Fremantle Hospital group
- Osborne Park Hospital
- Princess Margaret Hospital for Children (Paediatrics)
- Rockingham General Hospital
- Royal Perth Hospital
- Sir Charles Gairdner Hospital
WA Country Health Service Graduate Programs

- Albany Hospital (EN, RN & MW)
- Bridgetown Hospital (EN & RN)
- Bunbury Hospital (RN & EN)
- Busselton Hospital (EN & RN)
- Broome Hospital (RN)
- Collie Hospital (EN & RN)
- Carnarvon Hospital (RN)
- Kalgoorlie Hospital (RN & MW)
- Katanning Health Service (RN)
- Kimberley Rotational Program (RN & MW)
- Midwest (Geraldton and surrounds) (EN, RN & Mid)
- Margaret River Hospital (EN & RN)
- Nickol Bay Hospital (EN & RN)
- Hedland Health Campus (EN, RN and Mid)
- Southern Wheatbelt (Narrogin and surrounds) (RN)
- Western Wheatbelt (Northam and surrounds) (RN)
- Warren District Hospital (Manjimup) (RN)
State-wide Mental Health Program

North metropolitan
- Graylands Hospital, Frankland Centre & Older Adult Mental Health Services: Osborne Park, or Selby
- QEII Medical Centre Mental Health Unit
- Swan Valley Mental Health Service

Child & Adolescent Program
- Bentley Adolescent Unit, Bentley Transition Unit, Ward 4H, Princess Margaret Hospital & Acute Community Intervention team (ACIT).

South metropolitan
- Armadale Health Service
- Bentley Health Service
- Fiona Stanley Hospital
- Fremantle Hospital
- Peel and Rockingham Kwinana Mental Health Service
- Royal Perth Hospital

Roaming Program (6 months Metro & 6 Months rural)
- Participating WACHS sites include: Albany Mental Health Unit, Bunbury Mental Health Unit, Broome Mental Health Unit or Kalgoorlie Mental Health Inpatient Service.
North Metropolitan Health Services EN graduate program

NMENMHP
- Graylands Hospital
- Sir Charles Gairdner Hospital – D20

Bentley Hospital EN Mental Health program
Midwifery Programs – WA Health

- Albany Hospital
- Armadale Health Service
- Bentley Health Service
- Fiona Stanley Hospital
- Broome Hospital
- Geraldton Hospital
- Hedland Health Campus
- Kalgoorlie Hospital

- King Edward Memorial Hospital
- Osborne Park Hospital
- Rockingham General Hospital
Midwifery with private partners

• Joondalup Health Campus
Important dates

14 – 28 July 2016
Programs commencing 2017

Late applications not accepted
For further information

Visit the GradConnect website at www.nursing.health.wa.gov.au

For enquiries relating to GradConnect
email GNC@health.wa.gov.au
or phone (08) 9222 4003